



# Boulder Faculty Assembly

UNIVERSITY OF COLORADO **BOULDER**

BFA Grievance Advisory Committee Notice of Motion  
*Motion to Approve Revised Grievance Advisory Committee Charge*  
BFA-M-2-012422

**Whereas** the work and mission of the BFA Standing Committee must necessarily evolve to keep in step with changes in campus structure, organization, and administration;

**Whereas** Article V, Part B, Section 4 of the BFA Bylaws states that “Committees shall review their charges by the end of March every year. Proposed changes to the charges will be presented to the full BFA for approval;”

**Whereas** the Executive Committee has considered and approved the proposed revisions of the charge of the Grievance Advisory Committee;

**Therefore**, in order to ensure that the charge of the Committee accurately reflects the work and mission of the committee,

**Be it resolved** that the BFA Assembly consider for approval these revisions of the charge of the Grievance Advisory Committee.

The Grievance Advisory Committee shall be composed of four to seven faculty members and include a diversity of rank (tenured, tenure-track, and non-tenure track faculty) as well as representation from the campus schools and colleges. The committee may choose additional members, subject to approval by the Executive Committee, to ensure sufficient and diverse membership to address specific issues and concerns as they arise. The committee chair may also select one to two retired faculty members for a one-year non-voting faculty resource member role.

The Committee shall recruit, train, and supervise a roster of BFA Advisors available to assist faculty members in the grievance process. BFA Advisors may provide information to faculty members on the appropriate venue and procedure for hearing a grievance, on requirements for initiating or responding to a grievance, and on resolving concerns informally. At the request of a faculty member, a BFA Advisor can also serve as the “third party advisor” authorized by part IV.C.4.c of the CU Boulder “Professional Rights and Responsibilities of Faculty Members” (PRR) to accompany the faculty member to a meeting with a Supervising Administrator.

Advisors shall report back to the Committee so that it can monitor campus grievance processes ensuring that procedures are followed in a timely manner and publish aggregate data on campus grievances. When it believes that changes to established procedures are necessary, the Committee shall make recommendations to the BFA.

When requested by a faculty member pursuant to part IV.E.3.c of the PRR, the Committee shall review the faculty member’s appeal and advise the Reviewing Administrator as described in that part.

*Submitted by the Grievance Advisory Committee: January 24, 2022*

*Approved by the BFA Executive Committee: January 24, 2022*

*Submitted to the BFA General Assembly: February 3, 2022*

*Motion passed with 40 votes in favor; 0 votes opposed; and 3 abstentions: March 3, 2022*