

## CEAS Admin Council – 9/16/19

### Agenda

- Announcements – Faculty Governance Committee Update, Mental Health, AE Campaign, and Accommodations Room – Bobby Braun
- Benefit Restructuring – Ann Schmiesing and Carla Ho-a
- PhD Student Enrollment – Keith Molenaar and Massimo Ruzzene (on phone)
- Staff Council Update – Cherie Summers
- BME – Mark Borden

### Announcements

Dean Braun opened the meeting and walked attendees through the agenda, he then provided an update on several initiatives underway within the college:

- Faculty Governance Committee – The Faculty Governance Committee has been formed and will be led by Daria Kotys-Schwartz, Shelly Miller, and Scott Summers. The next meeting of the Faculty Governance Committee is scheduled for September 17 at 3 pm. If anyone has questions about the Committee and the work they are doing, they should feel free to reach out to any of the committee chairs directly.
- Mental Health and Wellness – Over the summer the college completed formation of the Student Mental Health Committee. The committee is open to all college faculty and staff. Rhonda Hoenigman, as the new AD for Undergraduate Education, will support the work of the committee. Dean Braun encouraged all CEAS faculty and staff to review the statement of shared values around mental health that was circulated in August. Discussion and feedback is encouraged. Dean Braun will call for a vote at the end of the semester at a college town hall to adopt the statement part of CEAS's stated goals.
- Aerospace Campaign – CEAS has achieved and surpassed its fundraising goal for the new aerospace building. Dean Braun expressed his gratitude not only to advancement team but to everyone in the college who provided support during the campaign. Fulfilling this financial commitment implies that the college will not need to mortgage its future operations budgets to accommodate a shortfall. This effort benefited the Departments of Aerospace Engineering Sciences, Computer Science, Electrical, Computer and Electrical Engineering, and Mechanical Engineering.
- Accommodations Room – The engineering center now has a dedicated space for testing accommodations. The space is located in ECAE 104 and will be available for use for the entire academic year. Instructors needing to reserve space for students can do so via a google doc which has been circulated. Any specific questions regarding accommodation qualifications and guidelines should always be directed to campus disability services.
- Admin Council members should make it a priority to communicate items discussed in this forum to the faculty and staff in their units.

### **Benefit Restructuring**

Dean Braun welcomed Ann Schmiesing and Carla Ho-a to the meeting to discuss the Fund 10 benefits assessment efforts underway across campus. Carla shared that she and Ann were visiting units across the campus to answer questions and provide an update on where the process is. The assessment process began this past spring and continued thru the summer. Working groups were formed with members from across the campus participating. From CEAS, working group members are – Mike Hannigan, Rory Korpela, Keith Molenaar, Charles Musgrave, Bobby Schnabel and Doug Smith. The campus goal is to have a shared solution in place by November. Any agreed to changes will take effect on or after July 1, 2020.

### **PhD Student Enrollment**

Keith Molenaar and Massimo Ruzzene provided the council with an overview of the current PhD student enrollment and college funding. The number of PhD students graduated declined this past year and the college needs to consider what it can do moving forward. Funds available for TAs and college fellowships is higher than our peers yet we have fewer students. Questions for the departments to consider: is the college using the funds in the most useful way?; how does each department use the funds?; are there ideas to utilize this same funding in a more productive way?

Dean Braun asked the departments to meet with Massimo to discuss how they use the budgeted funds. The goal is to have any policy changes in place before graduate recruiting season begins.

The GEC will hear from Keith and Massimo on this topic at their next meeting.

### **Staff Council Update**

Cherie Summers provided an update on the newly formed Staff Council. The council has been very active in the last month establishing structure, goals and by-laws. Currently there are 17 representatives on the staff council and they will serve a term of two years. The council officers are:

- Lou Rutherford, Chair
- Victoria Lanaghan, Vice Chair
- Maria Kuntz, Secretary
- Otha Barrow, Parliamentarian

Lou Rutherford and Victoria Lanaghan will alternate attendance to Admin Council meetings as ex officio members.

The staff council meets the second Tuesday of every month from 10 am -12 noon. The meetings are opened to all staff and faculty. More information, including meeting locations and minutes from past meetings, can be found on the council's website: <https://www.colorado.edu/engineering-facultystaff/engineering-staff-council>

### **BME**

Approved by the Regents at their April meeting, the Biomedical engineering program continues to move forward with development. The BME Committee, led by Mark Borden, Anushree Chatterjee and Won Park, has begun laying out the program in preparation for accepting its first students in fall 2020. The undergraduate program is based largely on cross-listed courses. Mark shared with the Admin Council an update on where the committee is. By-laws are in development and Mark, Anushree and Won plan to visit each Department this semester to provide an update.

Dean Braun shared the CU-Anschutz campus is actively engaged in the process and excited about the growing our collaborations.

With no further discussion or questions, the meeting was adjourned.

The next Admin Council meeting will be on Monday, October 21<sup>st</sup> at 4:00 pm.