

Spring 2016 Grade Processing Calendar

Web Grading opens 4/27/2016 – Grades due 5/10/2016

Final Exam Date	Web Grading Due Date	Time
Sunday, May 1	Thursday, May 5	11:59 PM
Monday, May 2	Friday, May 6	11:59 PM
Tuesday, May 3	Saturday, May 7	11:59 PM
Wednesday, May 4	Monday, May 9	11:59 PM
Thursday, May 5	Tuesday, May 10	11:59 PM

Date:	Time:	
4/26/16 Tuesday	5:00 PM	Grade rosters available. All faculty, instructors, TAs, etc. must be correctly assigned to their classes in Campus Solutions by 5:00 p.m., or they will not have access to their grade rosters for web grading.
4/27/16 Wednesday	8:00 AM	<p>Web grading opens. Grade rosters available via MyCUInfo Teaching Tools tab.</p> <p>Any student added to a class after April 26 will NOT appear on the grade roster and requires submission of a Change of Record form, complete with all signatures, required fields, INCLUDING the final course grade.</p> <p>As faculty post rosters, students can immediately see grades in MyCUInfo. Their GPA updates each time a new grade posts to their record, although each student's GPA is not final for the term until all their grades are posted.</p>
5/10/16 Tuesday	11:59 PM	Final grading deadline!
5/11/16 Wednesday	5:00 PM	I to F conversion. Doctorate degrees posted.
5/12/16 Thursday	1:00 PM	Below 2.0, and 3.0 transcripts available. Academic standing report available. Dissertation titles for doctorate degrees posted.
5/13/16 Friday	9:00 AM	End-of-term transcripts available to departments by request .
6/13/16 Monday	5:00 PM	Honors, class rank, and all other degrees post to records. Transcripts with degrees available. Degree questions go to 303-492-6970 or diplomas@colorado.edu .

Please visit www.colorado.edu/registrar/faculty-staff/grading for step-by-step instructions on posting grades in the web grading system, including video tutorials, FAQs, and D2L upload instructions.