

Summer 2014 Assessment Schedule

Students are responsible for knowing the Refund/Assessment Schedule, and for paying tuition and fees. Faculty/Staff utilizing the Tuition Benefit have a different schedule and should refer to the [Bursar's Office](#) for this information.

Term	No Fee	\$100 Fee	No Refund, W Grade	Last Day to Withdraw	Dean's Signature Require After
Maymester	May 12 (11:59 pm)	May 13	May 14-29	May 29	May 22
A	June 2 (11:59 pm)	June 3-5	June 6-July 2	July 2	June 20
B	July 8 (11:59 pm)	July 9-11	July 12-August 7	August 7	July 28
C	June 2 (11:59 pm)	June 3-9	June 10-July 24	July 24	July 3
D	June 2 (11:59 pm)	June 3-11	June 12-August 7	August 7	July 15
D (900-999)	July 8 (11:59 pm)	July 9-11	July 12-August 7	August 7	July 28
E & F Intensives	See Catalog for dates	See Catalog for dates	See Catalog for dates	See Catalog for dates	See Catalog for dates

Note: New and readmitted students are assessed \$100 in tuition and fees for withdrawing from all main campus summer sessions.
Continuing students are charged \$100 dollars if they withdraw from all main campus summer sessions during the \$100 dollar fee period.

Summer 2014 Withdrawal Information

How to Withdraw

Summer withdrawals are unique because students may withdraw from summer sessions separately. Please see the above chart for financial assessments, the deadline to withdraw without receiving a "W" grade, and the last day to withdraw from a summer session.

If you have received a grade for a summer session course (excluding W grades) you cannot withdraw from that session. For example, if you completed a Maymester course and received a grade you cannot withdraw from the Maymester session.

Requirements

A dean's signature is required for students in the colleges or programs of Environmental Design, Education, Music, Law, and MBA to withdraw. Please refer to chart for when signatures are required. Students in the colleges of Arts and Sciences, Business, Engineering, Journalism, or the Graduate school do not require a dean's signature in order to withdraw from a summer session. More information here: <http://www.colorado.edu/registrar/withdrawing-university>. Refer to Summer 2014 information here: <http://www.colorado.edu/summer>.

Deadlines

Refer to the Summer Withdrawal Assessment Schedule for financial penalties periods, the deadline to drop without a W grade for withdrawing from a summer session, and for the last day to withdraw. The last day to withdraw from a session is the day before the last day of class, as the last day of class is reserved for finals. Please see the Summer Withdrawal Assessment Schedule for those dates.



Summer 2014 Withdrawal Information

Withdrawal Procedure:

Registered students may withdraw by dropping all of their main campus courses through their student portal until the drop deadline. To officially withdraw, students may submit the Summer 2014 Withdrawal form through mail, fax, visit the Registrar's Office, or by email. To withdraw by email, an email must be sent from their CU email account. If a Dean's or an ISSS advisor's signature is required, please submit the Withdrawal form instead. More information here: <http://www.colorado.edu/registrar/withdrawing-university>.

International Students

International students **MUST** consult with International Student and Scholar Services (ISSS) and receive a signature on their withdrawal form **BEFORE** they withdraw. Failure to check with ISSS before withdrawing could endanger immigration status. Contact Information: Center for Community S355, or 303-492-8057.

Continuing Education (CEPS)

Students enrolled in CEPS courses only must contact CEPS to be withdrawn. Degree-seeking students registered for CEPS and main campus courses may request the Office of the Registrar to drop their CEPS courses also. List this on the withdrawal form, email, or letter. Contact Information: 303-492-5148, or ceeregistration@colorado.edu.

Military Active Duty, Reservists, National Guard, and Emergency Personnel

Students called to active duty for military or emergency services should let the Withdrawal Coordinator know that their withdrawal is mandated by providing a copy of their orders. After providing orders, the student may be placed on the Time-Off program at no charge.

Health and Wellness Information:

Wardenburg Student Health Center
Contact Wardenburg for information regarding insurance or billing at 303-492-5101. See also: <http://www.colorado.edu/healthcenter/>.

The following offices offer counseling services and information to all CU students:

Counseling and Psychological Services (CAPS)

CAPS offers free and confidential counseling. CAPS offers these services up to 30 days from the official withdrawal date. Contact Information: Center for Community S440, 303-492-6766 or <http://www.colorado.edu/counseling/>.

Multicultural Support and Advocacy (CMA)

The CMA offers free counseling. Contact Information: Center for Community N320, 303-492-5667 or <http://cma.colorado.edu/>.

The Office of Victim Assistance (OVA)

The OVA offers free and confidential counseling. Contact Information: Center for Community S440, 303-492-8855 or <http://cuvictimassistance.com/>.

Financial Information:

Refund/Assessment Schedule

The withdrawal refund/assessment schedule, for Main campus courses, is available online at: <http://www.colorado.edu/registrar/withdrawing-university>.

Tuition Dispute Process

The tuition dispute process is handled by the Bursar's Office. For information, please see: bursar.colorado.edu/billing/tuition-dispute/. The deadline to dispute charges is the last day of classes. Contact Information: Bursar's Office, 303-492-5381, or bursar@colorado.edu.

Federal Perkins Loans

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. Contact information: Student Loan Department in the Bursar's Office, 303-492-5571, or www.colorado.edu/bursar.

College Opportunity Fund

In-state undergraduate students who withdraw by the drop deadline will not have their authorized COF hours deducted from their lifetime hours. After the drop deadline, COF authorized hours will be deducted from their 145 lifetime hours.

Financial Aid Exit

Students who withdraw and currently receive Financial Aid benefits may be responsible for returning some or all funding. Students with aid should contact the Office of Financial Aid and complete the Financial Aid exit interview before withdrawing. Contact information: Office of Financial Aid, 303-492-5091, or finaid@colorado.edu.

RA's and TA's

Graduate students, who receive an RA/TA appointment and withdraw within the first 12 weeks of the semester, will have their RA/TA appointment reversed and will be responsible for tuition charges according to the refund/assessment schedule.

Faculty and Staff

Faculty/staff who have utilized the tuition benefit to register should contact the Bursar's office about withdrawing in addition to completing form. Contact Information: Bursar's Office, 303-492-5381, or bursar@colorado.edu.

VA Education Benefits

Students who receive VA education benefits should contact the Veterans Educational Benefits Office before withdrawing. Contact Information: Center for Community S482, 303-492-7322, or Veterans@colorado.edu.

Housing Information:

If you live in the residence halls, you must notify your residence hall director to inform them of your withdrawal and to complete the housing check out procedure. The checkout procedure must be completed within 48 hours of your withdrawal. For more information, call the Occupancy Management Office, 303-492-6673 or email reservations@colorado.edu.

Bear Creek residents must notify the Bear Creek office of their withdrawal at 303-735-2275.

Family housing residents must notify the Family Housing Office at 303-492-6384, of their withdrawal and provide 45 days' notice before they move out.

Residential Academic Program (RAP)

Students who are signed up for a residential academic program (RAP) need to contact their program coordinator to withdraw from their RAP.

Student Selected Opportunities:

Student Opportunity Fees

Students who selected Student Opportunity fees will be billed for them. The deadline to request a refund of these fees is the drop deadline. For a refund, please contact those offices who provide the services directly: <http://www.colorado.edu/registrar/student-opportunities>.

CU Bookstore

Students should contact the Customer Service desk at the CU Bookstore to find out about the return policy. Contact information: 303-492-3457.

CU Recreation Center

Withdrawn students are not eligible to use the Recreation Center. Students on the StayConnected or the Time-Off Program may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center cashiers at 303-492-6880.

Planning to Return to CU?

Degrees seeking undergraduate students are eligible to return to the University up to three semesters (including summer, up to four with restrictions) from their last graded semester without reapplying. Please refer to the [Return Chart](#) for the return semester. While away, students may register for their return semester with the same priority as before. Their CU email and portal account will remain active. To access certain benefits while away, undergraduate students can apply for the StayConnected program. For more information please call 303-492-6970 or see: <http://www.colorado.edu/registrar/withdrawals>.

Graduate, Law and MBA students may withdraw during the Summer 2014 semester without having to apply for the Time Off Program.

Withdrawal Checklist

To ensure a withdrawal is complete, please refer to the Withdrawal checklist here: http://www.colorado.edu/registrar/sites/default/files/forms/Withdrawal_Checklist.pdf.