

ARPAC Centers ReAuthorization Process Overview and Q&A



Research & Innovation Office
UNIVERSITY OF COLORADO BOULDER

September 28, 2021

Why Reauthorization?

- Achieve success in fulfilling its mission
- Contribute to the missions of its parent unit and the university
- Engage faculty and students across disciplines
- Attract and generate external resources
- Provide outward facing activities
- Evolve and change over time

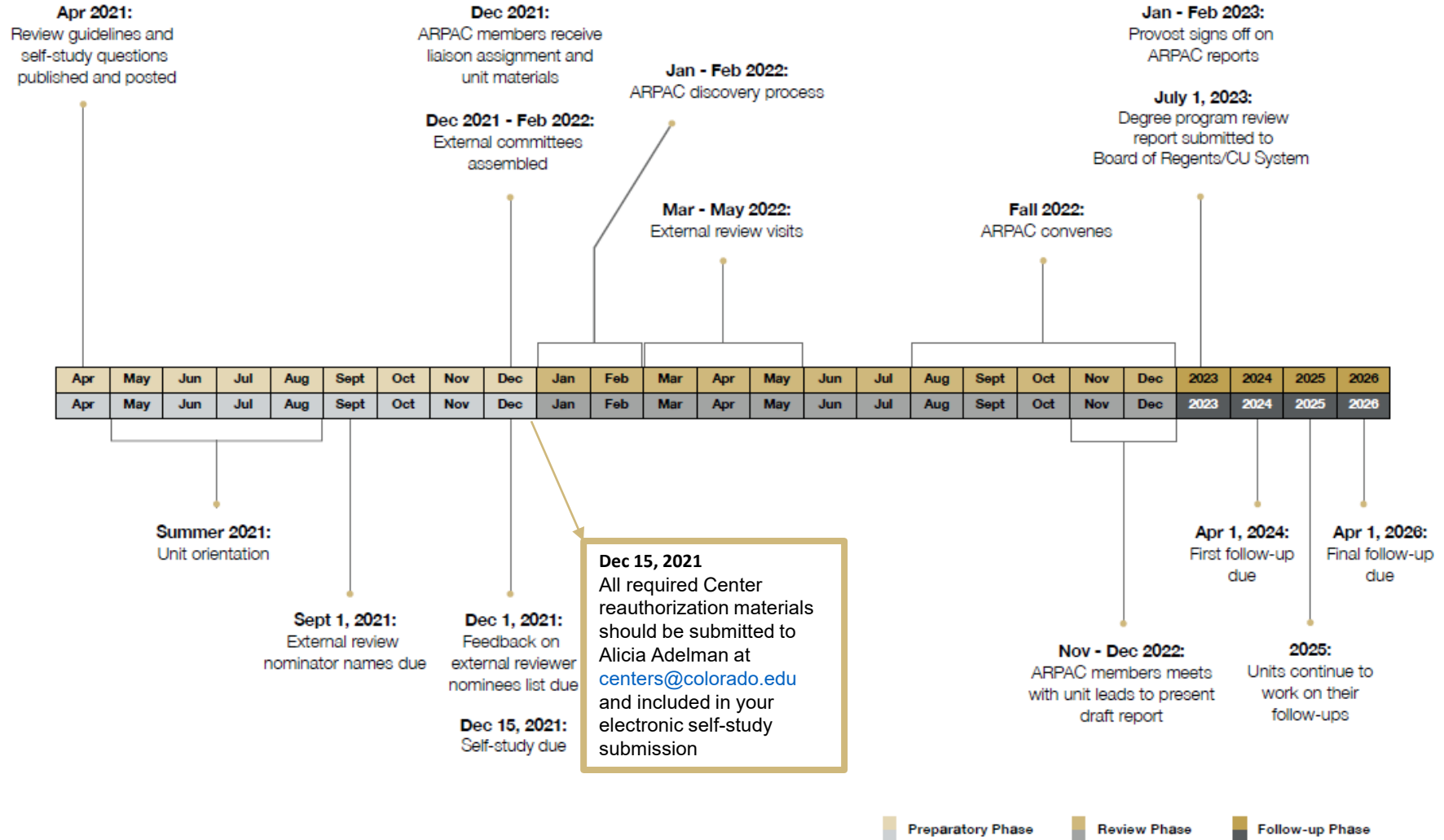




Timeline for Academic Program Review

Academic Review and Planning Advisory Committee

Unit



Centers Establishment and Reauthorization Process and Procedures

- C. Process and Procedures Statement
 - (2) Reauthorization of Existing Centers
- Page 2
- **REMINDER:** Parent units should conduct a mid-cycle review of each center in the time period between each reauthorization request.

Academic Review and Planning 2022 Program Reviews

- Question 11: Centers
- Page 20
- Task: Reauthorize affiliated centers.



Step 1

Complete Required Reauthorization Materials

- Updated program plan
- Updated bylaws
- Five-year revenue and expenditure budget
- 1-2 page statement
- Industrial or other membership agreements or memoranda



Step 1: Updated program plan

Complete Required Reauthorization Materials

- Please submit in track changes mode to allow for easy identification of updates.
- Program Plan Template



Step 1: Updated bylaws

Complete Required Reauthorization Materials

- Please submit in track changes mode to allow for easy identification of updates.
- Bylaws Template



Step 1: Five-year revenue and expenditure budget

Complete Required Reauthorization Materials

- Budget Template - Reauthorization
- Will be reviewed by the Office of Budget & Fiscal Planning



Step 1: 1-2 page statement

Complete Required Reauthorization Materials

Should describe:

- (a) the center's success in accomplishing its goals, supporting the missions of the parent unit and the University, and maintaining fiscal solvency
- (b) the benefit of the center's work to the research, education, and/or service programs of CU Boulder.
- (c) the justice, equity, diversity or inclusion efforts your center has undertaken, is involved in and/or is planning for in the next 7 years.



Step 1: Industrial or other membership agreements or memoranda

Complete Required Reauthorization Materials

- This one will **not** need to be completed for all centers.
- For review by University Counsel.



Step 2

Submit to RIO

- All required reauthorization materials should be submitted to Alicia Adelman at centers@colorado.edu
- All required reauthorization materials should be included in your electronic self-study submission
- **Both are due no later than December 15, 2021.**



Then what?

- RIO works with Associate Deans for Research, the Office of Budget and Fiscal Planning and University Counsel to review and provide feedback.
- Final approval of Reauthorizations will come from the Vice Chancellor for Research
- If all materials are provided in a timely manner, Reauthorizations should be completed by the end of the Spring Semester.
- Centers which do not supply this information risk being discontinued and will no longer be recognized as or be permitted to operate as campus centers.



Open Q&A

We welcome any questions you may have!



Assistant Vice Chancellor
for Research & Innovation:
Karen Regan



CU Boulder Centers
Coordinator:
Alicia Adelman



Assistant Vice Provost for
Academic Planning and
Assessment:
Andre Grothe



Program Director for
Academic Review:
Sam Hertenstein



Assistant Director of
Budget Management,
Budget & Fiscal Planning:
Venessa Ortega



Budget Analyst,
Budget & Fiscal
Planning:
Jordan Pfannenstiel



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